

Ref. No: 1165
Date: 27/08/24
Subject: Access control maintenance contract

REQUEST

Under the Freedom of Information Act, I am requesting detailed information regarding your organisations Access Control System. This information is likely known by someone within Estates, Security, or Facilities Management.

Please provide the following details:

Access Control System Overview:

1. Current System(s):

*** What electronic access control system(s) do you currently have in place? Please include manufacturer of control unit & model (e.g. SALTO, PAXTON, ASSA) ^[1]_[SEP]**

2. Access-Controlled Doors:

*** How many doors across all of your sites have access control systems installed? How many per each site? ^[1]_[SEP]**

3. Access Control Types:

*** Please provide a detailed breakdown of the different types of access control setups in place (e.g., magnetic lock doors, electric strike doors, battery-operated electronic handle sets, battery-operated electronic cylinders, etc.) ^[1]_[SEP]**

4. System Age:

*** When was your current access control system installed? Which company installed it? ^[1]_[SEP]**

5. System Integration:

*** Is your access control system integrated with your ID card production or other systems (e.g., time and attendance, building**

management/CCTV and/or fire/security alarm systems)? If so, which system(s) is it integrated with? ^[L]_[SEP]

6. Supplier Information:

* What are the names of the suppliers of your existing access control system?

* Who is your current supplier for access cards and fobs, and do you purchase these directly or through your access control installers/maintenance contractors? ^[L]_[SEP]

7. Manufacturer and Models:

* What manufacturer and model of cards and fobs do you use for your access control system? Please provide specific details of each of the exact manufacturer/model of card(s)/fob(s) that you use at each site (e.g. Paxton 692-052 Net2 Proximity ISO Cards Pack of 500 SKU: AC-PAX-692-052) together with the cost (including VAT) each month/year. ^[L]_[SEP]

8. Management Software:

* What software is used to manage the door controllers and readers in your access control system? (e.g. Paxton Net2 Pro) ^[L]_[SEP]

Usage and Distribution Details:

9. Consumable Usage:

* Please provide data on the monthly and annual usage/purchases of access control cards and fobs. This should include how many are issued, lost/replaced, and returned faulty/damaged each month/annum.

^[L]_[SEP]

10. User Information:

* How many individual users require access control cards/fobs across all sites? If possible, please provide a breakdown by site or building. ^[L]_[SEP]

Maintenance and Support:

11. Management and Contact Information:

* Who manages your site's access control system? Please provide a name, direct email address and direct telephone number / extension for this contact. ^[L]_[SEP]

12. Support/Maintenance Contracts:

* Do you have a current support/maintenance contract for your access control system? If so, when does this contract expire? ^[L]_[SEP]

Future Plans:

13. Planned Changes:

*** What are the organisations plans related to the installation, upgrade, or support/maintenance of access control systems over the next three to five years?**^[L]_[SEP]

RESPONSE

The trust is exempting questions 1 to 8
The information is exempt from disclosure under the Freedom of Information Act.

Section 31(1)(a) of the Act states:

31. Law enforcement.

(1) Information which is not exempt information by virtue of section 30 is exempt information if its disclosure under this Act would, or would be likely to, prejudice—

(a) the prevention or detection of crime,

Guidance from the Information Commissioner's Office^[i] states:

Section 31(1)(a) will cover all aspects of the prevention and detection of crime...The exemption also covers information held by public authorities without any specific law enforcement responsibilities...It could also be used to withhold information that would make anyone, including the public authority itself, more vulnerable to crime for example, by disclosing its own security procedures

Information disclosed under Freedom of Information becomes publicly available. This means that the impact of disclosure must be considered from the general release of information and not limited to disclosure to one individual (the requestor).

The Trust determines that to disclose the current access details for the trust secure areas including type, age, integrated systems and software would prejudice the security of the trust and systems by allowing for the assessment of the Trust's security procedures and where, if any, vulnerabilities exist. Consequently section 31 (1) (a) is being applied to this request.

9.

Southport & Ormskirk Site Response

Sept 23 – Sept 24

Total ID cards purchased between 3200
Total Badges made for both sites 1858

Lost Badges replaced 54
Damaged/Faulty badges replaced 152

St.Helens and Knowsley Response

There are approximately 150 control cards issued per month.

There are approximately 5/10 per month access control cards lost /damaged per month.

There are approximately 10,000 access cards ordered per annum.

10.

Southport & Ormskirk Site Response

Total number of users with access for Southport and Ormskirk sites - 8074

Unable to calculate numbers per site. Can only do across the board or per access group.

St.Helens and Knowsley Response

All Trust, Medirest and Vinci staff who work at the Trust sites requires access control ID cards.

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Southport & Ormskirk Site Response

soh-tr.carparkaccess@merseywestlancs.nhs.uk

St.Helens and Knowsley Response

Medirest manage the on- site access control system.

The service manager is Andrew Robertson and his email address is andrew.robertson@compass-group.co.uk

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Southport & Ormskirk Site Response

Hesis Annual contract until 31.03.2025

St.Helens and Knowsley Response

The on site hard facilities management team provide the maintenance to oversee the access control systems, before contacting their contractors Protec.

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No Information is currently held, and future speculation is not covered by the FOI act.