**NHS**
**Mersey and West Lancashire**
**Teaching Hospitals**
**NHS Trust**

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| Ref. No: | 1046 |
| Date: | 03/07/24 |
| Subject: | Robotic Process Automation processes |

## REQUEST & RESPONSE

So we are seeking information from you about your RPA implementations, if you have any, including what automations you have done or are working on at the moment.

(Robotic Process Automation (RPA) is software which can automate manual, computer-based tasks by using virtual workers which mimic the way humans interact with applications on a computer)

**Under the provision of the Freedom of Information Act 2000 please can you answer the following questions:**

| Question | Answer Type / Notes |
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| Do you currently use RPA? | Yes |
|     If No, are you planning to? | |
|     If Yes, please answer all following questions | |

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| What solution(s) do you use? | Automation Anywhere & Blue Prism |
| Main RPA Contact within the Organisation | Danielle Norton, Assistant Director of Employment Services, Danielle.Norton@sthk.nhs.uk |
| Are Automations Developed in-house or via external provider, if so whom. | Both in-house and external with BP3 |
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| Please Provide the following details for all automations you have (Live, being developed or decommissioned) | |
| Department | Human Resources |
| Title | Payroll Automations |
| Brief Description | Automations to support with Payroll reporting and processing within ESR, administration, management information and staff communication and correspondence. |
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| Department | Human Resources |
| Title | Lead Employer Automations |
| Brief Description | Automations to support with hiring and recruitment in TRAC & ESR, absence management, administration and trainee correspondence. |
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| Department | Human Resources |
| Title | Learning and Organisational Development Automations |

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| Brief Description | Automations to support with Employee Appraisal Management and Processing into ESR. |
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| Department | Human Resources |
| Title | Workforce Automations |
| Brief Description | Automations to support with training compliance and input into ESR from Moodle. |
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| Are you intending to expand the use of RPA in future, if so into which areas? | Administration |
| Have you already shared automations with another trust? | No |
| If yes, which organisations | |
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| Are you happy for this to be shared with other NHS Trusts on request (information will not be shared outside the NHS) | No |