

Ref. No: FOI1109
Date: 01/08/2024
Subject: Medical Records

REQUEST

Have you digitised your Medical Records?

If so, what Document Management System do you have?

Does the Trust have a dedicated on-site scanning team for paper records?

If the Trust does not have a dedicated on-site scanning team, is there a contract for outsourced document scanning provisions?

Are there departments within the Trust that scan their own documents locally?

Who is responsible for records/document management programmes/systems?
Please provide contact details.

RESPONSE

St Helens and Knowsley Teaching Hospitals NHS Trust and Southport and Ormskirk Hospital NHS Trust became a single legal entity known as Mersey and West Lancashire Teaching Hospitals NHS Trust on 1st July 2023, as such parts of the response may be provided in two sections relating to the hospital sites of each of the legacy organisations.

Have you digitised your Medical Records?

Yes

If so, what Document Management System do you have?

- Evolve supplied by Kainos
- C-Cube Solutions

Does the Trust have a dedicated on-site scanning team for paper records?

Yes

If the Trust does not have a dedicated on-site scanning team, is there a contract for outsourced document scanning provisions?

N/A

Are there departments within the Trust that scan their own documents locally?

Yes

Who is responsible for records/document management programmes/systems? Please provide contact details.

- Andrew Platt
- Martin Graham