

Ref. No: 1306
Date: 29/10/24
Subject: Gifts for nursing staff

REQUEST

- 1) Please can you supply a breakdown for the years 2022-23 and 2023-24 of items logged on your organisation's gifts and hospitality register by/relating to nursing staff* (include Agenda for Change band 5 and above – please see list at the end of this email). I request the following details laid out like the following example, in table form:

Date item declared	Description of gift	Which nursing role*/band * received gift?	Reason for gift	Value	Accepted or declined?
Jan 2023	Confectionary	Paediatric nurse band 5	Thank you for inpatient care	£15	Accepted
Apr 2023	Plants (3 X orchids)	Oncology ward manager band 7	Thank you for inpatient care	£30	Accepted

- 2) Please can you also tell me – does your organisation have a policy with a monetary limit on gifts (i.e. gifts valued under £50 are allowed) and are cash gifts ever permitted?
- 3) Finally, please state whether any nursing staff at your organisation were left any gifts or sums of money in patients' wills during this time period?

Please return this information within the 20-working day deadline provided under statute – by my reckoning this is 25/11/2024. Please let me know if you have any questions.

Kind regards,
Shruti

***Please include all nursing staff who are Agenda for Change band 5 or above, which will likely include the following roles:**

- Registered nurse
- Registered nurse (inpatients)
- Clinical nurse specialist
- Clinical lead nurse (community)
- Advanced nurse practitioner
- Community nurse
- Nurse manager
- Staff nurse
- Senior staff nurse
- Senior community nurse
- Mental health nurse
- Specialist nurse
- Nurse/nursing associate
- Research nurse
- Palliative nurse
- Children's/paediatric nurse
- Neonatal nurse
- Nursing assistant
- Senior sister/charge nurse
- Nursery nurse
- Any other nursing roles not mentioned above

RESPONSE

Question 1, the only entry on the register relating to nursing staff is as follows:

Date item declared	Description of gift	Which nursing role*/band * received gift?	Reason for gift	Value	Accepted or declined ?
14/09/2023	Earrings	Community Matron Band 8a	Thank you for care provided	£25-30	Accepted

Question 2, our Standards of Business Conduct Policy states that gifts of value less than £50 may be accepted without registration. Gifts over £50 should be politely declined and entered onto the Trust register whether accepted or not. If in exceptional circumstances it is agreed that the gift should be accepted, approval is required from the Director of Finance and Information. Cash gifts including vouchers should not be accepted under any circumstances.

Question 3

There are no declarations on the register to suggest that any nursing staff have received gifts or sums of money from patients' wills.